

CHADWICK R-1 SCHOOL

CHADWICK, MISSOURI

STUDENT HANDBOOK

SCHOOL YEAR 1992-1993

EQUAL OPPORTUNITY

It is the policy of Chadwick R-1 School not to discriminate on the basis of race, color, age, sex, handicap, or national origin in its educational programs, activities, admissions, or employment policies.

Complaint may be referred to the office of the superintendent of schools at 278-3588.

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CHADWICK SCHOOL DISTRICT
CHADWICK, MISSOURI
SCHOOL YEAR 1992-1993

The purpose of this handbook is to familiarize parents and students of the policies and practices of the school. If a parent or student needs further information concerning policies or practices, feel free to consult the building principal or superintendent.

Parents are welcome at Chadwick R-1 School

Classes begin at 8:30 a.m. Students that do not ride the bus to school should not arrive before 8:15 a.m. School will be dismissed at 3:00 p.m.

GUIDELINES FOR STUDENT BEHAVIOR

A goal of Chadwick R-1 educational program is to encourage independence and responsibility which are characteristics of the mature person. Since an orderly atmosphere is essential if learning is to take place, these guidelines are for the personal welfare of the student as well as for the common good of the entire school.

1. A constant respect for persons whether they be teachers, other students, staff, visitors, or others.
2. At all times the student's behavior should be refined and courteous.
3. A respect for personal and school property is a visible sign of this respect.
4. Destruction of school property will require payment to the school for replacement of damaged items.
5. Reason for disciplinary action: Disciplinary action may be taken reasons including, but not limited to the following:
 - a. Excessive absenteeism or tardiness.
 - b. Truancy
 - c. Disruptive classroom behavior.
 - d. Insubordination.

- e. Theft of school, student, or faculty property.
(Mandatory Suspension)
- f. Fighting or threatening conduct.
- g. Gambling on school grounds.
- h. Sleeping in the classroom.
- i. Malicious mischief. (Mandatory Suspension)
- J. Violation of known school rules.
- k. Personal conduct: Rudeness or indifference to student(s), faculty, or any school employee.
- l. Smoking on school grounds.
- m. Use of tobacco products.
- n. Use of profanity.
- o. "Lewd or obscene literature, writing, objects, materials."
- p. Possession or being under the influence of drugs or intoxicants. (Mandatory Suspension)

Drug Prevention Program: Standards of conduct

- A. The Drug Free Schools and Communities Act Amendments of 1989, Public Law 101-226, requires that:
 - 1. A statement to students that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful.
 - 2. The possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the schools activities are prohibited.
 - 3. Disciplinary Sanctions up to and including expulsion and referral for prosecution, will be imposed if the standards of conduct are violated.
- B. Disciplinary sanctions are
 - 1. 1st offense--suspension plus #3
 - 2. 2nd offense--suspension or expulsion plus #3
 - 3. Offenders will be referred to the proper Law Enforcement Officials for prosecution.
- C. Students may consult the school counselor for rehabilitation re-entry programs.

D. Compliance with the standards of conduct are mandatory.

Disciplinary action for inappropriate behavior will be taken in accordance with the Chadwick R-1 Discipline Plans approved by the Chadwick R-1 Board of Education. A copy of this Discipline Plan is on file in the Superintendents office.

If a student is to be kept in detention after school, the parent or guardian will be notified in advance. Transportation arrangement must be made by the parent/guardian for the student to get here.

Parents or guardian of any student that has been suspended from school for 5 days (for any cause) must accompany their student to school for a conference before the student may return to class.

ATTENDANCE AND ABSENTEES

According to state law, children between the age of six through fifteen must attend school except in cases of mental or physical incapacities.

Everyone should realize the necessity of attending school regularly. Of the many reasons for failure in school, irregular attendance is one of the most frequent causes.

1. A student must be in attendance the day an event occurs, or the last day in session, of a night activity to participate in that activity. Examples of this would be: A student must be in attendance to participate in a sports activity, attend a class party etc. If the activity is on Saturday, the student must be in attendance on Friday or the day in session to participate in said activity.
2. Absentees will be classified into 2 areas: 1. Excused
2. Unexcused.
3. Students will receive excused absences for school for those days absent because of the student being ill, death or serious illness that requires hospital confinement in the immediate family (brother, sister, father, mother, grandparents, or any person living within the household); illness of the parents that would require a student to take care of chores, dental or doctor's appointments; court appearance; school bus failing to run or late; representing an organization on state or national levels; to take drivers test, not to exceed 3 periods; or in cases of emergency that are beyond control of the student and parent as determined by the principal, if upon their return, the present the facts to their absence.

Failure to present a note will constitute an unexcused absence.

4. All work missed during an excused absence or a school sponsored trip must be made up within 5 days following the absence. The cases of extended illness, the time limit will be the decision of the teacher. The student must take the initiative to make up the work missed.
5. Any absence other than those listed above will be unexcused. If a student knows that they will miss school for an unexcused reason they may turn in their work previous to being absent. For an unexcused absence or tardy, the work will be made up, but no credit given.
6. After 5 excused or unexcused absences parental contact will be made stating that we do have an attendance policy and any future absence may result in a referral to the Juvenile Office and Family Service.

A parent conference may be necessary.

EXTRA CURRICULAR ACTIVITIES

1. No pupil on the junior-senior high school level shall be permitted to participate in any interschool athletic event without the written consent of the parent or guardian and a written permit from physician. Both permits are to be in the hands of the principal before the pupil can participate in any competitive athletic event. Also proof of insurance must be given.
2. In order to maintain eligibility for interscholastic activities, a student must conform to all Missouri State High School Activities Association Rules.
3. Students participating in extra curricular events will ride the bus or transportation furnished by the school to all activities, such as ball games, music contests, etc. Students must ride the furnished transportation home or they may ride with their PARENTS ONLY, after permission is granted by the events sponsor.
 - a. Code of Ethics and Rules for ball players and cheerleaders will be made by sponsors and coaches and approved by principal and superintendent.

TARDINESS

There is an interval of 2 1/2 minutes between classes. This is enough time to go to the bathroom, get a drink etc. and be to the next class on time. When a student accumulates three (3) tardies, they will spend 30 minutes in detention after school the following day. Parents will be responsible for transportation of the student home. There should be no running in the halls. No student should be in the halls while classes are in session unless he has a very good reason.

Hall passes will be required while classes are in session.

LEAVING SCHOOL

Once a student has left home, he is under the jurisdiction of the school until he returns in the afternoon. For this reason, the students are not to leave school unless it is absolutely necessary.

No student will be excused to leave school except by one of the following methods.

1. A note form the parents/guardian stating the reason the student needs to leave school.
2. A phone call from the parent/guardian telling why the student needs to leave school.
3. The student being picked up by the parent/guardian.
4. Students will not be excused to take another student somewhere.

Any student leaving school must sign out in principal's office. Any student leaving school without permission will be considered as cutting school and will be subject to disciplinary measures.

HIGH SCHOOL GRADUATION REQUIREMENTS

1. A student must complete a minimum of 24 units of credit during grades 9-12, consisting of at least:
 - 3 units of communicative skills
 - 3 units of social studies
 - 2 units of mathematics
 - 2 units of science
 - 2 1/2 units of physical education and health
(1 units of P.E. and 1/2 unit of health)
 - 1 unit of fine arts
 - 1 unit of practical arts
 - 9 1/2 units of elective courses

1/4 unit of Driver Education
U.S. and MO Constitution must have been passed

Freshman must take:

- (A) Consumer math or Alg I (B) English I (C) Physical Science
(D) American History

Sophomores must take:

- (A) Alg I or Consumer math (B) English 11 (C) Physical Science
or Biology I (D) World History

Sophomores should also take Drivers Education and Health. You must have the principal's permission to deviate from this schedule.

A student must attend 8 semesters after entering secondary education (9-12), in order to receive a diploma from Chadwick R-1 Board of Education.

Seniors who cannot graduate will not go through the graduation ceremonies.

Specific state requirements must be completed between grades 9-12.

- a. Instruction in use and abuse of dangerous drugs.
- b. Instruction in the Constitution of the United States and State of Missouri, and in American History and Institutions.

GRADE CLASSIFICATIONS

FRESHMAN (9th)-promotion from grade eight
SOPHOMORES (10th)-five units of credit
JUNIORS (11th)-eleven units of credit
SENIORS (12th)-seventeen units of credit

WEIGHTED GRADES

Weighted grades are earned in the following classes due to their difficulty. This means that grades earned in these classes amount to more than nonweighted classes.

Algebra II	Geometry	Business Occupations
Trigonometry	Chemistry	Health Occupations
Biology II	Accounting	Senior English
Physics	Spanish	Advanced Mathematics

GRADING SYSTEM

The grading system is that of A, B, C, D, AND F. Semester grades will be accumulated points or percentages of the two quarters involved. This will not be the average of the two letter grades.

HONOR ROLL

An honor roll will be published at the end of each nine (9) weeks grading period. This is not an average or point system. It will be an all A or B honor roll. One grade lower than a B will eliminate a student from the honor roll.

TEXTBOOKS

1. Textbooks are furnished by Chadwick R-1 School District. Textbooks that are abused beyond normal use will require payment to the school for their replacement.
2. Materials used in take-home projects in curricular areas will be furnished by the student.

VOCATIONAL TECHNICAL SCHOOL

Any student who wishes to enroll in the Omar Gibson Area Vocational Technical School at Reeds Spring must meet and maintain the following requirements:

1. Good attendance must be maintained during the time they are enrolled.
2. Students will be transported to the Vocational School by bus and will return to Chadwick R-1 School the same way. Prior approval must be obtained from the principal before getting off the bus at any other destination.
3. Returning students are to report to 5th period classes immediately after eating lunch.

STUDENT SCHOOL ILLNESS

If a student becomes ill during the school day and cannot attend class, they are to get in touch with some member of the family to come and pick them up. Students who are too sick to attend classes are to sick to remain in school.

No student shall attend the public school of this district while affected with any contagious or infectious diseases, or while liable to transmit such diseases after having been exposed to it. (The principal, teachers, or Board of Education shall have the power to require any child to be examined by a nurse or doctor.)

DISMISSED FOR CLASS

Students enrolled in any class will remain in that class unless a change is granted by the building principal. Class changes can only be made the first week of each semester.

STUDENT ACTIVITIES

If a student is participating in a school activity , he is to be counted as present in each class and allowed to make up work missed while participating in that activity. If the student fails to make up work missed in the 5 days allowed they will not receive credit for that work. The initiative is to be by the student in making up work. It is not the teachers responsibility to look up students to see that they get their make-up work in.

INDEPENDENT STUDY

There will be no individual student class or independent study except through the correspondence section of Missouri University.

STUDENT RELEASE

Students are not to be taken out of any class except in rare cases. Students will only be released with a note from the teacher making the request and approved by the principal.

TESTING

Achievement tests are administered to students in all grades each Spring. The school counselor will welcome the opportunity to discuss with you the results of the achievement tests. Conference time should be arranged through the school office.

TRANSFERS

Parents of students who are leaving the school district should notify the school office a few days in advance if possible. All library books, texts, and lunch bills must be returned before the records are transferred to another school.

LOST AND FOUND ARTICLES

Lost articles are turned in to the office. It seems children are reluctant to ask or claim lost articles. Instruct you child to check immediately with the school office if an article is missing.

UNSCHEDULED SCHOOL CLOSINGS

There is always a possibility of an unscheduled closing of school. This could be caused by breakdown, fire, or inclement weather. When parents are absent for home, be sure to instruct your child as to where to get off the bus if such an emergency arises.

FIRE AND STORM DRILLS

Fire and storm drills are subject at any time during the school year. Students will be instructed by the teacher as to the procedure to follow. Standard policies for each part of the buildings are established by the building principals.

CLASS AND CLUB Meetings

Class and club meeting should be scheduled when the said group has business that needs to be conducted. The class advisor should contact the principal as to scheduling the meeting. Under no circumstances are students to set up class meetings. If the class officers feel a meeting is needed, they should contact their advisor. The advisor will make arrangements for the meeting if they feel it is necessary.

BUS INFORMATION

Bus routes will be similar to the preceding year. It is the policy of our local Board of Education to provide safe buses, each bus having liability insurance, a competent, bonded driver, and routes established for economy, time required for routes, size of load, and road conditions.

A school bus driver represents the school authority and is responsible for the passengers in the bus. The driver has supervision and authority over the passengers and must require passengers to follow certain rules of behavior. Misbehavior on the bus may result in the suspension from school, and or loss of the privilege of riding the bus.

SCHOOL LUNCHES

Prices of lunch tickets is as follows:

1. Elementary (K-6)-Single meals-\$.75
2. Secondary (7-12)-Single meals-\$.80
3. Adults-Single meals-\$1.00

GENERAL SCHOOL BEHAVIOR

- A. Students in class are to remain seated until dismissed by the teacher. Students are under the supervision and responsibility of all teachers and are to follow the instruction of any and all teachers in the hall, gym, or elsewhere about the school.
- B. Pupils are not to loiter in the school building after school is dismissed, unless they are required to be there for conferences with teachers or participating in a school activity. A sponsor must be present for each activity.

- C. All student vehicles will be parked in the parking lot across the highway. Students will not go back to the parking lot until school is dismissed, unless they receive permission to do so.

OFF LIMIT AREAS

1. All outside areas except the area between the new gym and school building are off limits except when a scheduled class will meet in those areas.
2. Up stairs area of the new gym.
3. All elementary sections, except with a written pass.

It has been the aim of this handbook to acquaint students and parents with information for the school year 1992-1993. Everyone concerned should cooperate for a successful school year.

Very truly yours,

Joe Mease, Principal

Chadwick R-1 School

CHADWICK, MISSOURI 65629

Phone: (417) 278-3588

1992

AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 △ △ 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 ○ 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 ○ 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 △ 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
-7-	-21-	-21-	-18-	-17-

1993

JANUARY	FEBRUARY	MARCH	APRIL	MAY
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
-19-	-19-	-23-	-16-	-15-

Opening Day: August 21, 1992

Closing Day: May 19, 1993

General Information

1st Quarter Ends Oct. 23 - 44 days
 2nd Quarter Ends Jan. 7 - 44 days
 3rd Quarter Ends Mar. 11 - 43 days
 4th Quarter Ends May 19 - 43 days
 174 days

Vacations

Labor Day Sept. 7
 Thanksgiving Nov. 26 & 27
 Winter Recess Dec. 24 - Jan. 1
 M. Luther King's Jan. 18
 President's Day Feb. 15
 Spring Recess April 9 - 16

August 7 December 17 March 23
 September 21 January 19 April 16
 October 21 February 19 May 13
 November 18 Total School Days 174

Other Information

Teacher Workshops August 19 & 20
 Parent-Teach. Conf. Nov. 6
 Dist. Teach. Meet. Oct. 9
 Teacher Check Out May 20

Key

- First & Last Day of School
- End of Quarter
- No School
- △** Teacher Workshop/Conferences

SNOW DAYS

Jan. 18
 Feb. 15
 April 12, 13, 14, 15 & 16
 May 20
 * Only need one make up day